



Succeed to Lead, LLC (STL) SeaPort-e Contract Profile

Prime Company: Succeed to Lead, LLC

Contract Number: N00178-14-D-7511

Zones: 2 – National Capital Zone
3 – Mid Atlantic Zone

Business Ownership: SDVOSB, 8(a) Certified

Functional Areas: 3.5, 3.6, 3.10, 3.11, 3.12, 3.16, 3.18.1, 3.18.2, 3.20, 3.21.1, 3.21.2, 3.22

STL POC: Donna Jackson, Director of Contracts Administration
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Task Order Type: Fixed Price (FPI, FPAF); Cost Reimbursement (CPFF, CPIF, CPAF); Time and Material;
Labor Hour
Contract Period: 11/19/2013 – 4/04/2014

Scope

This contract is for information technology and ancillary services for federal defense and civilian agencies worldwide. Seaport Enhanced (Seaport-e) made electronic procurement of engineering, technical, financial, and programmatic support services at Naval Sea Systems Command (NAVSEA) a reality. The Navy Virtual SYSCOM (VS) Commanders (NAVAIR, NAVSEA, NAVSUP and SPAWAR) have decided to leverage the successes and efficiencies of the Seaport-e business model by designating Seaport-e the vehicle of choice for future engineering, technical, financial, and program management contractor support services. This decision emphasizes the Navy Virtual SYSCOM's focus on implementing cost-effective and integrated business practices to better support our Navy.

If you are a government buyer, go to <http://www.seaport.navy.mil/Buy/Buy.aspx> to learn more about procuring services through Seaport-e.

If you are a seller, go to <http://www.seaport.navy.mil/Sell/Sell.aspx> to learn more about selling services through Seaport-e.

SeaPort-e Features

- 10 year period of performance
- 7 geographic zones
- 22 functional areas spanning engineering, technical, financial, and program management professional support services

Succeed to Lead, LLC
703.398.1237 * www.succeedtolead.com
17739 Main St., Suite 130, Dumfries, VA 22026



Succeed to Lead
The New Face of Leadership

- Full gamut of contract types – fixed price, cost reimbursement, award fee, incentive fee, labor hour, and time and material terms
- No contract access fee
- Prime contractors may add unlimited number of small or large business partners to their teams
- More than 2,000 pre-competed prime contractors

SeaPort-e Services

- Research and Development Support
- Engineering, System Engineering and Process Engineering Support
- Modeling, Simulation, Stimulation, and Analysis Support
- Prototyping, Pre-Production, Model-Making, and Fabrication Support
- System Design Documentation and Technical Data Support
- Software Engineering, Development, Programming, and Network Support
- Reliability, Maintainability, and Availability (RM&A) Support
- Human Factors, Performance, and Usability Engineering Support
- System Safety Engineering Support
- Configuration Management (CM) Support
- Quality Assurance (QA) Support
- Information System (IS) Development, Information Assurance (IA), and Information Technology (IT) Support
- Inactivation and Disposal Support
- Interoperability, Test and Evaluation, Trials Support
- Measurement Facilities, Range, and Instrumentation Support
- Logistics Support
- Supply and Provisioning Support
- Training Support
 - Technical Training Support
 - Professional Development and Training Support
- In-Service Engineering, Fleet Introduction, Installation and Checkout Support
- Program Support
- Functional and Administrative Support
 - Clerical and Administrative Support
 - Analytical and Organizational Assessment Support
 - Most Efficient Organization (MEO) Teaming Support Services (executed in compliance with Circular No. A-76 dated 29 May 2003)
- Public Affairs and Multimedia Support

For more information about the Navy's Seaport-e program, visit <http://www.seaport.navy.mil>.

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Please click on the below initial award, mods, or task orders for a link to further details on STL awarded solicitations:

Initial Award and Any Mods:

Solicitation Number: N00178-13-R-4000

Initial Award: N00178-14-D-7511

Mod: (To be added as needed)

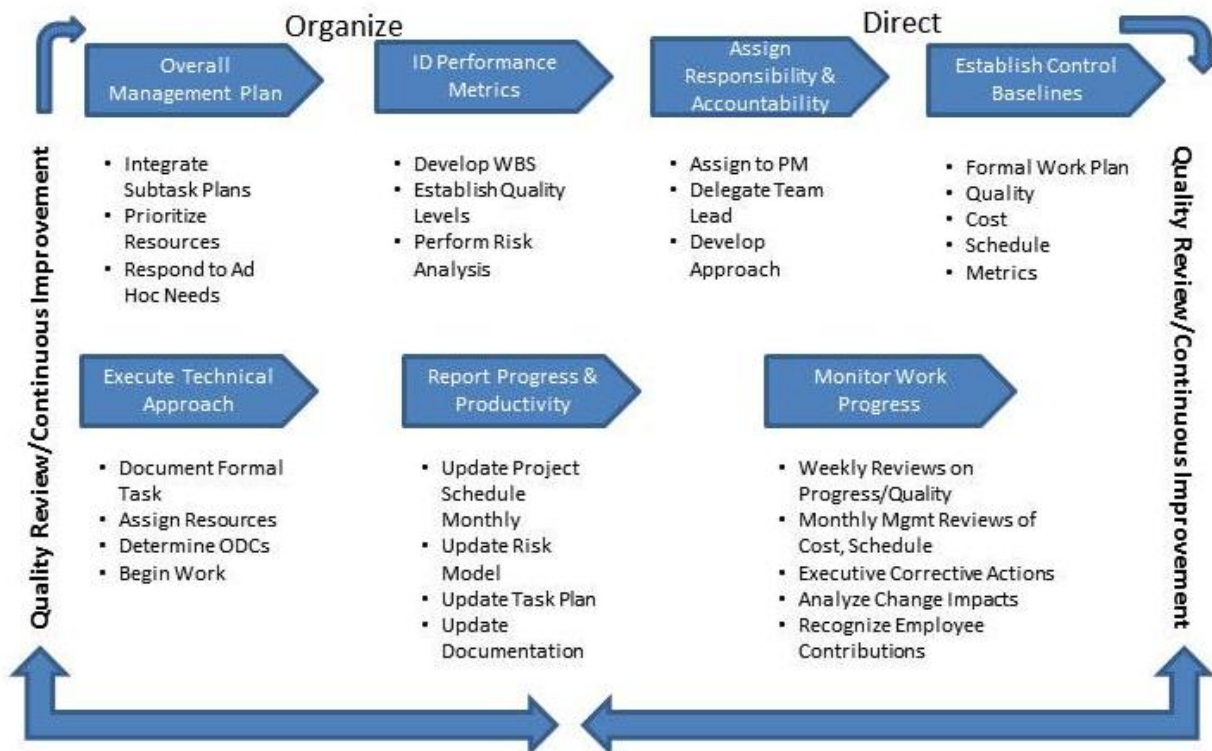
Task Orders Solicitation Number*	Task Order Number	Zone	Set Aside	Customer	Award Date	Target Value
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*To be added as awarded

Quality Assurance Overview

Team STL maintains a systematic methodology to cover every aspect of the Quality Assurance (QA) process as shown in **Figure 1**. Our Quality Management System (QMS) continuously monitors, analyzes, and improves contractual performance throughout the life of the contract.

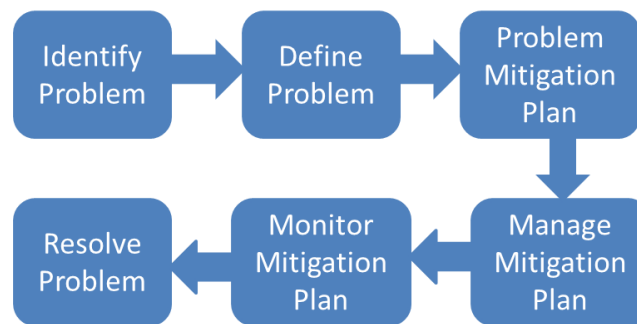
Figure 1. Quality Assurance Process



Our primary approach involves a self-assessment and customer surveys to capture client comments and opinions. These monthly assessments are recorded and reported to the PM. Any issues identified are resolved by the Project Manager in consultation with the COTR. These actions will be included in the Monthly Report with details of corrective action planned, time frame for resolution, impact of the problem, and customer concurrence on the resolution. The quality of our services will be a prominent factor in all internal Contract Status briefings, Team STL Status Reviews, and Program Management Reviews.

Problem resolution, as shown in **Figure 2**, is an integral part of our project planning, monitoring and control processes. The process is similar to our risk management process.

Figure 2. Problem Resolution Process



The Project Manager will have access to our Quality Assurance Manager (QAM) who will work with the PM to review the contract standards and level of effort defined for the various positions ensuring that we exceed the Quality Control requirements. The success of our Quality Control Program is based on the commitment of our employees to follow documented procedures, identify and recommend quality improvements, and fulfill their roles in meeting and exceeding customer expectations. Team STL measures program success in terms of outstanding managerial and technical performance, flexible responsiveness to changing requirements, cost effectiveness, and consistently high customer satisfaction. Our reputation for excellence rests on the professionalism and careful attention given to Quality Control by every member of our team.

Our QC Plan will include the following processes:

- The application of state-of-the-art approaches (i.e., strategies, methods, tools, and techniques) in the implementation of each task
- Continuous communications between our PM and the CO, COR and Staff
- Bringing the status of Quality Control “center stage” during the internal team reviews and the Quarterly Program Management Reviews with the government’s representatives
- Conducting monthly Customer Satisfaction Surveys with prompt follow-up and resolution
- Monitoring of skills and industry certification training for our employees and Team Members; ensuring that we have and maintain the skills required to properly perform each task
- Putting additional strategies in place to exceed solicitation QC requirements